

## **Bus 320: Personal Business Management**

### **SCHOOL OF BUSINESS ADMINISTRATION**

This course is designed to enhance student's oral and written communication skills with emphasis on producing a quality resume or application for graduate work and developing interviewing, personal finance, and career planning skills.

3 Credits

#### **Instruction Type(s)**

- Lecture/Lab: Lecture/Lab for Bus 320

#### **Subject Areas**

- [Business Administration and Management, General](#)

#### **Related Areas**

- [Business/Managerial Operations, Other](#)
- [Logistics, Materials, and Supply Chain Management](#)
- [Operations Management and Supervision](#)
- [Project Management](#)

